

**MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**AGENDA – REGULAR MEETING**

February 16, 2021 – 7:00 PM – Virtual Meeting

<https://manvillesd-org.zoom.us/j/95040949275?pwd=QXhqK1R6NVhLOXlwMDd5MUtmMy91dz09>

A meeting of the Board of Education will be held this day as a Virtual Meeting. The order of business and agenda for the meeting are:

**I. CALL TO ORDER –** Board of Education President Jeanne Lombardino

**II. OPEN PUBLIC MEETING STATEMENT –** Mrs. Lombardino

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 6, 2021, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. ROLL CALL** Branden Agans, Jennifer Esposito, Kristen Gall, Kelly Harabin, Timothy Kenyon, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Josephine Pschar

**IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT**

*We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.*

**V. APPROVAL OF MINUTES – RESOLVED,** the Board of Education approves the Regular Minutes of the following meetings: January 19, 2021

**VI. SUPERINTENDENT’S REPORT & PRESENTATIONS –** Mr. Robert Beers

- Suspension Report/HIB Report

**VII. PUBLIC COMMENT –** Mrs. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected

**VIII. COMMITTEE REPORTS:**

**A. Policy Committee:** Branden Agans, *Chairperson*

**A-1 A RESOLUTION REQUESTING GOVERNOR MURPHY TO INCLUDE PUBLIC SCHOOL DISTRICT PERSONNEL IN THE OFFICIAL EXPERT VACCINE ALLOTMENT PANEL’S DEFINITION OF FRONTLINE WORKERS**

**WHEREAS**, the Manville Board of Education recognizes that the United States, the State of New Jersey and local health authorities, as well as the World Health Organization, have declared a public health emergency regarding the Coronavirus or COVID-19 pandemic; and

**WHEREAS**, the federal and state authorities have put in place guidance detailing the precautionary measures schools must implement to stop its spread of this disease; and

**WHEREAS**, public schools have a profound impact on millions of students, families and staff and are charged with the care, education, nourishment of their students and are an integral part of the health and safety of our communities; and

**WHEREAS**, our district has responded to the challenges brought about by the COVID-19 pandemic, providing students and staff members with the technology and resources necessary to ensure the efficient delivery of instruction, virtually and in-person; and

**WHEREAS**, the board has a substantial public interest in protecting the health and safety of its students, staff, and community and ensuring that the district can provide staff and students with a safe and effective educational environment that supports student achievement; and

**WHEREAS**, the board recognizes that this health emergency made it necessary to close schools and reinvent the educational programs in a virtual setting and that this may have an adverse impact on student achievement and the emotional and social wellbeing of students; and

**WHEREAS**, the COVID-19 Vaccination Plan published by the State of New Jersey Department of Health (December 15, 2020, pgs. 36-37) prioritizes the availability of vaccines to “essential workers” in Phase 1B of the vaccine protocol; and

**WHEREAS**, school district staff at all levels are essential to the day-to-day operations of this district, responsible for the thorough and efficient education of all students and their social and emotional wellbeing, are critical for virtual and in-class instruction and are “essential workers;”

**NOW, THEREFORE, BE IT RESOLVED** the Manville Board of Education finds a substantial public purpose exists to request that Governor Murphy give appropriate priority in the statewide administration of the COVID-19 vaccine to all public school district personnel.

COVID-19 Vaccination Plan published by the State of New Jersey Department of Health, see: <https://nj.gov/health/legal/covid19/NJ%20Interim%20COVID-19%20Vaccination%20Plan%20-%20Revised%2012-15-20.pdf>

**RESOLVED**, that a copy of this resolution shall be forwarded to the member of the insert legislative district number legislative district delegation, Assembly Speaker Craig J. Coughlin, Senate President Stephen M. Sweeney, Governor Phil Murphy, and to the New Jersey School Boards Association

**B. Curriculum and Instruction Committee (Student Activities):** Sharon Liszczak, *Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

**B-1 RESOLVED**, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Tatianna McBride	NJASCD 5 <sup>th</sup> Annual Early Childhood Summit	Virtual Conference	2/25/21	\$50	11-000-223-320-000-000-000
Kristin Brons Dana Correnti	PREPaRE – School Crisis Response Team	Virtual Conference	3/5/21 & 3/12/21	\$50 <i>each participant</i>	11-000-223-320-000-000-000

**B-2 RESOLVED**, the Board of Education approves the following positions:

Position	Program	Compensation	Dates	Source
One (1) World Language Teacher	World Language Honor Society Advisor MHS	Up to 10 Hours @ \$30 Per Hour	2020 – 2021 School Year	11-140-100-101-050-007-000

**B-3 RESOLVED**, the Manville Board of Education approves the Preschool Education Program Contracts with HOPES Cap, Inc., with principal offices at 301 Garden Street, Hoboken, NJ. Hopes Cap will partner with the Manville Public Schools to provide Head Start and Preschool programming for the 2020/21 school year.

**C. Negotiations Committee:** Kelly Harabin, *Chairperson*

**D. Personnel**

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

**D-1 RESOLVED**, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Bryce Forke	Special Education Instructional Assistant, P-T ABIS	Resignation	February 20, 2021
Vanessa Carreira	Kindergarten Instructional Assistant, P-T Weston	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about October 1, 2020 – February 1, 2021* <i>*Revised Date</i>
Dawn LoCalio	Kindergarten Teacher Weston	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about March 26, 2021 – November 14, 2021
Sylvia Bonasera	Physical Education Teacher Weston	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about May 3, 2021 – November 21, 2021
Christina Dutkevitch	Science Teacher MHS	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about June 1, 2021 – November 20, 2021
Heather Newland	Preschool Teacher Weston	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about June 1, 2021 – January 2, 2022

**D-2 RESOLVED**, the Board of Education approves the Job Description for the following position:

- **Preschool Master Teacher/PIRS/CPIS**

**D-3 RESOLVED**, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Nicole Buley	Preschool Master Teacher Weston School	Standard, Teacher of Preschool through Grade 3	\$90,000 <i>Pro-rated</i>	February 17, 2021 – June 30, 2021
Stephanie Aleo	Preschool Relief Teacher Weston School	CEAS, Teacher of Preschool through Grade 3* <i>*pending issuance</i>	BA, Step 1 \$53,710 <i>Pro-rated</i>	February 17, 2021 – June 30, 2021
Jeremy Nurnberger	Special Education Teacher <i>Maternity Leave Replacement for Ashley Cesario Roosevelt</i>	CEAS Elementary School Teacher in Grades K- 6*  CEAS Teacher of Students with Disabilities* <i>*pending issuance</i>	BA, Step 1 \$53,710 <i>Pro-rated</i>	February 10, 2021* – June 30, 2021 <i>*revised date</i>
Dana Bohler	Preschool Teacher Weston School	Standard Teacher of Preschool through Grade 3	BA, Step 9 \$60,560 <i>Pro-rated</i>	February 17, 2021* – June 30, 2021 <i>*revised date</i>

**D-4 RESOLVED**, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Jacinta DaSilva – Weston Jessica Conover – Roosevelt Brad Rand – ABIS William Kurzius -MHS	Building Tech Support	Up to Fifty (50) hours per building @ \$25 per hour	2020-2021 School Year
Lorraine Acebo	World Language Honor Society Advisor MHS	Up to Ten (10) Hours @ \$30 per hour	2020 – 2021 School Year
Patricia Poto <i>replacing Kristina DiNardo</i>	After School Duty Weston School	Stipend per Contract	February 4, 2021 – June 30, 2021
Carolyn Clifford <i>replacing Patricia Poto</i>	Before School Duty Weston School	Stipend per Contract	February 4, 2021 – June 30, 2021
William Sperduto Gabrielle Wesolowski Joanne Bobal, <i>substitute</i>	Before School Coverage Weston	Up to Two (2) Hours each Monday – Thursday @ \$30 per hour	2020 – 2021 School Year
Lori Knape Maurine Caruso Sandra Rusignuolo Kyle Rusignuolo <i>(shared positions)</i>	Before School Coverage Roosevelt	Up to Two (2) Hours each Monday – Thursday @ \$30 per hour	2020 – 2021 School Year
Maureen Tanko Siobhan McLaughlin	Afterschool Speech Services for Maternity Leave Coverage	Up to four (4) hours a week each @ \$30 per hour	February 8, 2021 – March 9, 2021

**D-5 RESOLVED**, the Board of Education approves the following persons as Volunteers with terms as stated:

Name	Position	Compensation	Effective Dates
George Putvinski	Volunteer Wrestling Coach MHS	N/A	2020-2021 School Year
Julianne Fournier	Volunteer Drama Program ABIS	N/A	2020-2021 School Year

**D-6 RESOLVED**, the Board of Education approves the following staff members for Sixth Period Instruction for the 2019-2020 School Year with terms as stated:

Name	Position	Compensation	Effective Dates
Jennifer Guydos	Sixth Period Instruction Math - MHS	Stipend Per Contract: 5.75* <i>*Revised Stipend</i>	2020-2021 School Year

**D-7 RESOLVED**, the Board of Education approves the student listed below as a Student Nurse in the Manville School District for the 2020 – 2021 school year detailed as follows:

Name	College/University	Observation Period	School
Pam Stone	Caldwell University	Spring Semester 2021	ABIS

**D-8 RESOLVED**, the Board of Education approves the student listed below to Complete Clinical Field Experience in the Manville School District for the 2020 – 2021 school year detailed as follows:

Name	College/University	Observation Period	School
Pam Stone	Caldwell University	Spring Semester 2021 Three (3) hours per week for a Total of Twenty (20) hours	ABIS

**D-9 RESOLVED**, the Board of Education approves the reassignment of the following staff member for the 2020-2021 school year:

Name	Current Position	Reassignment	Effective Dates
Vanessa Carreira	Preschool Relief Teacher Weston School	Grade 1 Teacher Weston School	February 1, 2021- June 30, 2021

**D-10 RESOLVED**, the Board of Education approves the following staff members as Mentors for Provisional Certificated Staff for the 2020 – 2021 School Year:

Mentor Name	Mentee/Position	Compensation	Effective Dates
Kathrine Snyder-D'Angelo	Mentor for Christopher Tavaglione Math/Special Education Teacher MHS	Mentor Stipend to be paid by new teacher	March 15, 2021 – September 27, 2021
Karen Barnish-Davies	Mentor for Jeremy Nurnberger Special Education Teacher Roosevelt	Mentor Stipend to be paid by new teacher	February 17, 2021 – June 30, 2021
Laina Penrose	Mentor for Vanessa Carreira Grade 1 Teacher Weston	Mentor Stipend to be paid by new teacher	February 1, 2021 – June 30, 2021

Dorothy Puzio-Raymondi	Mentor for Hannah Eisenstein Special Education Teacher Weston	Mentor Stipend to be paid by new teacher	February 1, 2021 – June 30, 2021
Nicole Buley	Mentor for Stephanie Aleo Preschool Relief Teacher Weston	Mentor Stipend to be paid by new teacher	February 17, 2021 – June 30, 2021

**D-11** RESOLVED, the Board of Education approves the following substitutes for the 2020-2021 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Madison Cherry	Teacher Substitute	\$105.00 per day	February 17, 2021 – June 18, 2021
Megan Mack	Teacher Substitute	\$105.00 per day	February 17, 2021 – June 18, 2021

**E. Finance and Facilities Committee:** Jeanne Lombardino, *Chairperson*

#### **E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION**

##### RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of December 2020:

WHEREAS, these reports show the following balances on December 31, 2020:

FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$5,494,642.33	
(11) Current Expense		\$2,998,605.82
(12) Capital Outlay		\$124,863.45
(13) Special Schools		\$0.00
(20) Special Revenue Fund	(188,653.87)	\$1,410,995.03
(30) Capital Projects Fund	(279,636.97)	\$596,217.87
(40) Debt Service Fund	\$1,856.96	\$0.00
TOTAL	\$5,028,208.45	\$5,130,682.17

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

## E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,130,622.96
Special Revenue Fund #20		\$41,355.27
Capital Projects Fund #30		\$0.00
Debt Service Fund #40		\$0.00
TOTAL		\$2,171,978.23

## E-3 BUDGET TRANSFERS RESOLUTION – NONE TO REPORT

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending December 31, 2020.

AMOUNT	TO	FROM	REASON

## E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3051	1/20/21	Breakdown Products	\$267.00
3052	1/28/21	Service Plus	\$387.13
3053	2/4/21	Service Plus	\$385.70
3054	2/4/21	Edvocate	\$1,189.00
3055	2/4/21	Aramark	\$40,789.97
		<b>Total</b>	<b>\$43,018.80</b>

## E-5 FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following Facility Use Request:

ORGANIZATION	PROGRAM	LOCATION	DATE	TIME	FEES
Middle Earth	After School Program	MHS-Cafeteria A	2/2/21 ~ 6/9/21	Mondays, Tuesdays & Wednesdays 3:00pm ~ 5:00pm	-

## E-6 APPROVAL OF LONG RANGE FACILITY PLAN

RESOLVED, the Manville School District Board of Education authorizes:

**Design Resources Group, Architects**  
**200 Franklin Square Drive**  
**Somerset, New Jersey**  
**08873**

to

1. Upload the current NJDOE LRFP electronic database with the project list attached in Addendum I.
2. Upload the enrollment data required by the NJDOE LRFP electronic database including a signature by the WBBOE Administration.
3. Submit (electronically) the previously described data and secure the approval of the updated LRFP

**Submitting this project list by no means “obligates” the district to execute any or all of the projects listed via a capital project or other funding method. However, it is a pre-requisite to the application process for future project execution.**

#### **E-7 ACCEPTANCE OF PRESCHOOL FUNDS**

RESOLVED, the Board of Education accepts \$1,085,550 in Preschool Expansion Aid for the 2020-21 school year as follows:

- 100-101 – Salaries - \$135,354
- 100-106 – Other Salaries - \$60,000
- 100-321 – Purchased Professional and Educational Services - \$30,000
- 100-600 – Supplies and Materials
- 200-104 – Salary of Other Professional Staff - \$25,000
- 200-173 – Family/Parent Liaison - \$19,000
- 200-176 – Facilitator/Coach - \$19,000
- 200-200 – Personnel Services – Employee Benefits - \$108,465
- 200-321 – Purchased Educational Services – Contracted Pre-K - \$268,507
- 200-325 – Purchased Educational Services – Head Start - \$77,281
- 200-420 – Cleaning, Repair and Maintenance Services - \$45,000
- 200-600 – Supplies and Materials - \$5,000
- 200-800 – Other Objects - \$4,000
- 400-731 – Instructional Equipment - \$276,943

**F. REFERENDUM:** Sharon Lukac, *Chairperson*

#### **IX. OLD BUSINESS/NEW BUSINESS**

**X. PUBLIC COMMENT** – Mrs. Lombardino will invite questions and comments from the public.

**XI. CLOSED SESSION** (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *specific prospective or current employees unless all who could be adversely affected request an open session*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

#### **XII. ADJOURNMENT**